



NORTH DAKOTA REAL ESTATE COMMISSION
1110 College Dr. Suite 207
Bismarck, ND 58501-1207
701-328-9749

FOR OFFICIAL USE	
Date seals sent:	_____
Date posted:	_____
Receipt No.	_____

Salesperson License Renewal for 2018
Deadline for renewal is November 15, 2017.

Fee: \$100.00

Failure to answer ALL questions will result in delayed processing and late fees.
Proof of E & O insurance MUST be attached for renewal.

Non-resident & reciprocal licensees must submit a current (less than 30 days old) Certificate of Licensure with the renewal.

Section 43-23-13.1 of the North Dakota Real Estate License Law provides that all real estate licenses shall expire on the thirty-first day of December of each year. Failure to remit this annual renewal application and fee when due will automatically cancel such license.

License #: _____

License Status: _____ Active _____ Inactive

1. Name of salesperson applicant:	First	Middle	Last
2. Residence Address:	Street Address (Do NOT use Business Address or PO Box)	City	County State Zip Code + 4
3. Mailing Address (if different):	P.O. Box	City	State Zip Code + 4
4. Home Phone	Email Address		
5. Firm/Broker with whom associated:			
6. Business Address:	Street Address (Do NOT use PO Box)	City	State Zip Code + 4
7. Mailing Address (if different):	P.O. Box	City	State Zip Code + 4
Business phone:	Business fax:	Web site:	

8. Since you last renewed your license, have any disciplinary actions been instituted against you; have you been convicted of any felony; or have you been convicted of a misdemeanor involving theft, forgery, embezzlement, obtaining money under false pretenses, bribery, larceny, extortion, conspiracy to defraud, or other similar offense? Yes No
IF YOUR ANSWER IS "YES" YOU MUST ATTACH DETAILS TO THIS APPLICATION. Failure to accurately furnish the information is grounds for denial or revocation.

9. I have completed the minimum 9 hours of continuing education as required for the 2017 continuing education cycle. Yes No N/A
*Answer yes if you have been issued your license for the first time in the last 12 months and have/or are completing your post licensing education.

10. If you are a **reciprocal/non-resident** licensee, have you met the continuing education hours of your state of residence? Yes No N/A

I certify that I have read this application, that the above information is true and correct, and that I have complied with all license requirements.

Dated: _____ Signature: _____

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TO BE COMPLETED BY DESIGNATED BROKER

The Designated Broker is required to certify that each renewing licensee has met all continuing education (ce) requirements for renewing the license. The Designated Broker may not certify that a licensee is in compliance with the ce requirements until the licensee has actually completed the ce hours. The licensee's continuing education slips should NOT be submitted to the ND Real Estate Commission at renewal time. The licensee and the Designated Broker must retain copies of all education forms and certificates for their own records. All education records are subject to random audit by the ND Real Estate Commission and course completion records for those individuals selected must be submitted to the ND Real Estate Commission upon request.

I certify that the licensee listed above is in compliance with the continuing education requirements as required in NDCC 43-23-13.1.

Designated Broker's Signature: _____ Date signed: _____